

[Date]



[Name]: [Phone]  
[Email address]  
[Address]  
[City, State, Zip]  
[Fundraising web address]

[Business Name]

Attention: [Name of General Manager/Manager is best, if you don't know it type General Manager]:

Dear [Name or General Manager]:

I am an employee, participant and, most importantly, a fundraiser for cancer research for the Leukemia & Lymphoma Society's Team In Training (TNT) program for the Greater Los Angeles Chapter.

The TNT program prepares predominantly novice athletes to compete in and complete endurance events. In exchange for their fundraising, we provide athletes with qualified coaches to train them for their events and assist them in proper technique, nutrition and hydration.

Ours is the largest endurance training program in the world. Last year we raised over \$84 million for cancer research and patient aid services like drug cost and hospitalization reimbursements. We've trained over 30,000 athletes to complete a marathon, a century bike ride (100 miles or more), or a triathlon. The cancer research we fund has developed life saving drugs and therapies. TNT / LLS funds research all over the world, including locally at City Of Hope, USC, UCLA, Cedars Sinai, and many other research hospitals and facilities.

I am personally training to complete my first Marathon - 26.2 miles. My fundraising goal is \$2,800 for this event. I need your tax-deductible help to get there.

As a fundraiser, we will be hosting an event with a live auction and raffle tickets. We are expecting several hundred attendees to participate. **I am requesting your support by donating [ask for a gift certificate for dinner, a specific item (TV, iPod, computer), hotel stay, etc. Be specific].**

Feel free to contact the LLS office or me for further information about our program and organization. A copy of our 501 c-3 Charitable Organization Status tax registration can be provided upon request. All your donations are tax deductible. Tax ID# 13-5644916.

Thank you in advance for your consideration. Please contact me if you have any questions or require additional information.

Sincerely,

[Name]

Team In Training - Greater LA Chapter  
Offices: 6033 W. Century Blvd. Suite 300 Los Angeles, CA. 90045  
Manager-Susan Josephson tel: (310) 216-7600 email: JosephsonS@lls.org  
[www.teamintraining.org/los](http://www.teamintraining.org/los)  
All donations are tax-deductible. Tax ID# for LLS is #13-5644916